

Criminal Records Bureau checks

Background

Child Protection

The England and Wales Cricket Board is firmly and enthusiastically committed to ensuring that cricket provides a safe, friendly and enjoyable experience for all young people. See

<http://www.ecb.co.uk/ecb/child-welfare/>

The introduction of a Child Protection Policy is not just to protect young people in cricket, it is to introduce good practice, raise awareness and provide piece of mind.

Child Protection is about:

- ensuring that any young person or vulnerable adult is safe in any environment
- an awareness and education of others to understand what factors cause young people harm
- identifying risks to young people

The ECB has produced the 'Safe Hands – Cricket's Policy for Safeguarding Children' document. The Safeguarding and Child Protection section contains full details of that Policy and other relevant documentation - plus advice and information on Vetting Checks (more commonly known as Criminal Records Bureau checks).

The ECB Child Protection Policy **Safe Hands** requires that any Coach, Umpire, Scorer, Junior Team Manager or any other listed individual has to complete a CRB check.

The Forty Club requires all umpires standing on their behalf in matches to be CRB cleared – any such clearance is only valid for three years within cricket and will require renewal at the end of that period.

Obtaining CRB Clearance

How do I obtain a CRB form?

You should contact either your County Welfare Officer (eg for Kent contact Dave Nash, e-mail: two_nashies@hotmail.com) or your Cricket Development Manager/Officer for a form (each form is uniquely numbered). If you undertake an ECB coaching course or are a member of the ACU&S / ECBCA then you will automatically receive a CRB application form as this is a pre-requisite for these positions.

Who completes Section X?

The Section X of a CRB application form is completed by an ECB authorised signatory. This section is a CRB requirement to check your identity. Please contact either your County Welfare Officer or Cricket Development Manager/Officer for your nearest identification checker. The identification checker will require a face to face meeting with the applicant and will also advise what required forms of evidence will be required to be produced from a defined list, see CRB Document Checklist for listed documents.

What do I do once I have completed the form?

Ensure that the form is completed accurately in **BLACK PEN** - then send it to:
ECB Child Protection Team
England and Wales Cricket Board
Lord's Cricket Ground
London NW8 8QZ

How much does it cost to get a CRB check?

If you are a **volunteer** within cricket whether as a Coach, Umpire, Scorer or Team Manager (i.e. receiving expenses only), please **mark the check box labelled Volunteer** on the last page of the form and your CRB check will then be free.

If you received an income from cricket, you must then send a cheque for £36 made payable to the ECB with your form.

What happens next?

Your form will be registered with the ECB and sent to the CRB. Results can take up to six weeks to come back. Please allow up to 10 days for the ECB to receive and process your form. The ECB receive a very large volume of forms each week and so unfortunately it is not possible to acknowledge receipt of your form on an individual basis.

What do I receive from the CRB?

You will receive an original Certificate directly from the CRB in Liverpool stating whether or not you have any previous convictions. This is commonly known as your Disclosure Certificate. A copy of this Certificate will be sent to the ECB Child Protection Team at Lord's for assessment.

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